

OSHER LIFELONG LEARNING INSTITUTE (OLLI) AT UAH

Board of Directors Candidate Nomination Form

*Application deadline: **February 14, 2020***

Please submit your completed form in a sealed envelope to: The University of Alabama in Huntsville, Ale Pacheco, WIL 113, Huntsville, AL 35899 or email to OLLI.info@uah.edu.

The OLLI at UAH Board of Directors (BOD) is accepting applications for positions on the BOD for 2020 - 2023. Candidates chosen will be outstanding advocates of *The University of Alabama in Huntsville* and the OLLI at UAH program. Candidates who will represent the educational, cultural, and social needs of all members, are innovative, respectful of all cultures and wish to see the program flourish now and in the future are sought. The criteria that will be used to determine the qualifications of the candidates to be selected include:

1. Availability to serve as a Board member for 3 years;
2. Active membership in OLLI at UAH for at least 1 year prior;
3. Participation in at least 2 terms of OLLI at UAH courses;
4. Understanding of the OLLI mission, programs, membership, and committees based on summary information available from the NTF Chairman;
5. Completion and submission a Board of Directors Candidate Nomination Form within the period nominations are open;
6. Participation in a meeting hosted by the Nomination Task Force to discuss expectations, review responsibilities, and encourage serving on the BOD.

Please complete the following: You may use a separate sheet of paper if you need additional space.

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

How long have you been an active member of OLLI at UAH? _____ Years

How many terms have you participated in OLLI at UAH term courses? _____ Terms

The BOD is a three-year assignment. Board members spend an average of 6 hours per month on board business. Are you willing and available to make this time commitment? Yes No

Would you like to meet with the Nomination Task Force Chairman to discuss responsibilities, duties, and time involvement before you commit to applying for Board? Yes No

1. Why would you like to be considered for the OLLI Board of Directors? _____

2. Please share information about your experiences with OLLI at UAH and other learning programs: (Include any volunteer activities, i.e. committees, task forces, events, served as instructor/facilitator, etc.), this will assist us in understanding your interests and qualifications. _____

3. Please describe the professional and/or personal experiences and skills you can bring to OLLI and to this position. _____

4. Board members are expected to serve on at least two committees each year; serving on a committee does not necessarily require serving as the committee chair. *Please select which committees are of interest to you.*

- _____ **Curriculum:** Help plan courses by joining one of the curriculum discipline subcommittees or support curriculum activities by serving on one of the task forces.
- _____ **Fund Development:** Assist in the planning and development of OLLI fundraising events for the Support Fund and Legacy Giving Program.
- _____ **Scholarship:** Assist in the planning and development of OLLI fundraising events for the OLLI at UAH Scholarship for a UAH undergraduate student.
- _____ **Member Services:** Provide services and support to the general membership.
- _____ **Public Relations:** Create and maintain an ongoing program of communicating the features and benefits in the community.
- _____ **Administration and Finance:** Assist in financial planning, development of administrative procedures, and property management.
- _____ **Social:** Plan and implement social events such as the Annual Holiday Party and End-of-the Year Dinner.
- _____ **Events:** Plan and implement cultural and special events, tours, and other activities for members' enjoyment.
- _____ **Volunteer Support:** Recruit and coordinate members to serve as Volunteer Office staffers and coordinating the volunteer recognition program.
- _____ **Travel:** Plan and execute extended travel activities for members.

Thank you for your interest in serving on the Board and in helping to make OLLI a more effective organization.